

LIQUEFIED PETROLEUM GAS BOARD
Minutes
December 2, 2020

A regular meeting of the Liquefied Petroleum Gas Board was held (via Zoom teleconference due to COVID-19) at 10:00 a.m. at the LP-Gas Board Building, 3800 Richards Road, North Little Rock, Arkansas.

Board Members Present: Damon Jackson (Chair), David Remy (Vice-Chair), Paul Cash, Drew Craft, Gordon Cunningham, and Terry McCallie.

Others Present: Kevin Pfalser (Director), Secretary Becky Keogh (Energy & Environment), Brad Nye (Legal Counsel), Caleb Stanton (Governor's Office), and Bill Webb (Pinnacle Propane)

I. Previous Meeting Minutes:

Motion made by Mr. Paul Cash to dispense with the reading of the minutes.
Motion seconded by Mr. David Remy. Motion carried.

II. Clarifications: Southern LP – De Queen, AR

Mr. Bill Webb (via Zoom conference) appeared before the Board representing Pinnacle Propane. Pinnacle Propane made an acquisition of Southern LP. Motion made by Mr. Gordon Cunningham to approve the Class 1 Permit acquisition. Motion seconded by Mr. David Remy. Motion carried.

III. Permit Applications:

Lawrence Family Hardware	Class 3 (Vilonia, AR)
USA Express	Class 3 (Dover, AR)
Home Improvement Center SWA	Class 3 (Nashville, AR)
Gregg Farm Service	Class 3 (Mountain Home, AR)
Copper John's Resort	Class 3 (Lakeview, AR)
Creel Outdoors Bait & Tackle	Class 3 (Lavaca, AR)

IV. Territory Expansion:

Arkansas County Co-op (Almyra, AR)	Prairie County
EZE Cook (Corning, AR)	Randolph County
MFA Oil (Mammoth Springs, AR)	Cleburne County & Clark County

V. Any Other Matters to Be Heard Before the Board

Secretary Keogh took this time to thank the Board and Director Pfalser for their leadership. She further discussed the need to be diligent with COVID-19 protocols. Secretary Keogh also gave an update regarding E & E transformation.

VI. Director's Comments

Director Pfalser provided the following information to the Board:

1. *Financial Report*

Motion made by Mr. Paul Cash to approve the Financial Report.
Motion seconded by Mr. Gordon Cunningham. Motion carried.

2. *Safety Training 2020*
Director Pfalser presented that PERC has implemented the on-line safety training for class 1 employees who hold a Class 1 certification. The deadline for completion for 2020 is January 22nd, 2021. Director Pfalser discussed the process and explained that we will be getting a daily report from PERC.
3. *Rules Making Procedures*
Director Pfalser and Brad Nye presented that the final draft was sent to the Governor's office and has been approval. The next step will be to send it out for 30-day notice for public comment. After the 30-day time has ended, it will then go to legislative committee.
4. *Poultry Industry*
Discussion was made concerning the distance requirements for storage located at poultry houses. Motion made by Mr. Drew Craft to allow a 1000w.c. storage to be set a minimum of 10 feet from poultry house and other agricultural applications as indicated in the recent "Fit for Service" rule. Motion seconded by Mr. Terry McCallie. Motion carried. Mr. Brad Nye indicated that this could be considered a rule that must go through the rule making procedure.

VII. Meeting Adjourned

Upon completion of Board business, a motion made by Mr. Paul Cash and seconded by Mr. Gordon Cunningham to adjourn the meeting. Motion carried.

Minutes prepared by Kerry Goodson