LIQUEFIED PETROLEUM GAS BOARD

Minutes

December 4th, 2025

A regular meeting of the Liquefied Petroleum Gas Board was held at 1:00 p.m. at the LP-Gas Board Building, 3800 Richards Road, North Little Rock, Arkansas.

Board Members Present: David Remy, Brooke Tharp, Paul Cash, Terry McCallie, Damon Jackson, and Gordon Cunningham. (All attended by Zoom)

Others Present: Kevin Pfalser (Director), Keisha Harris, Chrissy Horner, Charlie Moulton (In Person)

JC Cox (APGA), Luke Fitzpatrick (APGA), Alan York, Andrea Hopkins, Amanda Land, and Gene Morrison (GEC) (All attended by Zoom).

I. Previous Meeting Minutes:

Motion made by Mr. Paul Cash to dispense with the reading of the minutes from 9/10/2025 and to approve the minutes of 9/10/2025. Motion was seconded by Ms. Brooke Tharp. Motion carried.

II. Clarifications:

None

III. Permit Applications:

None

IV. Territory Expansion:

O’Neal Gas (Smackover)	Miller, Nevada
Affordable (Oak Grove)	Madison
Anderson (Bergman)	Benton, Washington

V. Director’s Comments:

a. Financial Report.

Motion made by Mr. Terry McCallie to approve the Financial Report. Motion was seconded by Ms. Brooke Tharp Motion carried.

b. APGA Training Report.

JC Cox and Luke Fitzpatrick gave a training update. Training material will be in place prior to rule taking effect. Locations for ongoing training were discussed. The board would like consideration given to moving the Mena location to Russellville and for Wynn to be added on the eastern side of the state. Both Luke and JC acknowledged that they would tailor the locations to meet industry needs.

c. Cylinder Filling Trailer. (Issue tabled at last meeting)

The Director shared a draft rule for the board to consider including a new inspection form to address a mobile cylinder filling trailer. Following discussion, the board determined to table the issue for a second time and instructed the director to call a special single issue meeting shortly after the new year. Motion was made by Mr. Paul Cash to table the issue and was seconded by Mr. Gordon Cunningham. Motion Carried.

d. <u>2026 Chair and Vice Chair.</u>
Mr. Paul Cash made a motion for Ms. Brooke Tharp to serve as Chair for calendar year 2026 and for Mr. David Remy to serve as Vice Chair. Terry McCallie Seconded motion. Motion carried.

e. <u>Plaque Presentation.</u>
The Director presented a plaque to Mr. Drew Craft for serving as chair for 2025.

VI. Meeting Adjourned

Upon completion of Board business, a motion was made by Ms. Brooke Tharp and was seconded by Mr. Gordon Cunningham to adjourn the meeting. Motion Carried.

Minutes prepared by Chrissy Horner