

# LIQUEFIED PETROLEUM GAS BOARD

## Minutes

March 11, 2020

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A regular meeting of the Liquefied Petroleum Gas Board was held at 10:00 a.m. at the LP-Gas Board Building, 3800 Richards Road, North Little Rock, Arkansas.

Board Members Present: Damon Jackson (Chair), Paul Cash, Terry McCallie, Gordon Cunningham (teleconference)

Others Present: Kevin Pfalser (Director), Brad Nye (Legal Counsel)

### I. Previous Meeting Minutes:

Motion was made by Mr. Paul Cash to dispense with the reading of the minutes. Motion was seconded by Mr. Terry McCallie. Motion carried.

### II. Clarifications: None presented.

### III. Permit Applications:

Bliss Gas Service	Class 2 (Harrison, AR)
Love's Travel	Class 3 (Malvern, AR)
Hog Valley	Class 3 (Fayetteville, AR)
Kikos Kountry RV	Class 3 (Mayflower, AR)
Kikos Kountry RV	Class 3 (North Little Rock, AR)
Farm Service	Class 3 (Lynn, AR)
Parkers RV	Class 3 (Harrison, AR)
Hardman Lumber	Class 3 (Hot Springs, AR)
J&J Convenience Store	Class 3 (Henderson, AR)
Ozark Outdoor	Class 3 (Clinton, AR)
Izard County Propane	Class 5 (Melbourne, AR)
Generations Transport	Class 5 (Fort Smith, AR)
Grammer Logistics	Class 5 (Columbus, IN)

### IV. Territory Expansion:

Discussion of territory expansion for the following:

Center Gas	Scott County
Ferrellgas	Sebastian County
Island Energy	Poinsett County
River Valley	Boone County
Scott Petroleum	Saline County
Sun Gas	Baxter County
Tri-County Farmers	Crittenden County
Victor Welding	Crawford County

## V. Director's Comments

Director Pfalser provided the following information to the Board:

1. *Financial Report*  
Motion was made by Mr. Terry McCallie to approve the Financial Report. Motion was seconded by Paul Cash. Motion carried.
2. *New Forms – Update*  
The final revised LPG-62 and LPG-LCO was presented to the Board.
3. *2020 Safety Training (Update)*  
Director Pfalser continued to present recommendations for the required annual safety training.
4. *Fit For Service – Agri Applications*  
Director Pfalser presented an update for the Fit for Service process as well as the Procedure Approval. Procedure Approval was amended to state the assigned approval number will be issued to the Entity. Also amended was to include container size of 500wg up to 1000wg. Motion was made by Mr. Gordon Cunningham to approved Fit for Service. Motion was seconded by Mr. Terry McCallie. Motion carried. Bill draft language will be presented for approval at the next board meeting.
5. *Cylinder Exchange Facilities*  
Director Pfalser presented an update for new rules concerning cylinders over 40lbs that do not have an OPD. Motion to approve rules was made by Mr. Terry McCallie. Motion was seconded by Mr. Paul Cash. Motion carried. Bill draft language will be presented for approval at the next board meeting.
6. *Transloading*  
Director Pfalser presented rules concerning Transloading that the Board had approved back in 2017. These rules need to go through the rule making process. Mr. Paul Cash made a motion for the rules to be written up as a bill draft and presented at the next board meeting for approval. Motion was seconded by Mr. Gordon Cunningham. Motion Carried.
7. *2020 Southeast Propane Expo & Convention*  
Director Pfalser requested Board consideration to attend the 2020 Southeast Expo. Motion made by Mr. Terry McCallie for approval. Motion seconded by Mr. Paul Cash. Motion Carried
8. *Board Member – Chair & Vice-Chair*  
Motion made by Mr. Terry McCallie to approve Mr. Damon Jackson as chair for the year 2020. Motion was seconded by Mr. Paul Cash. Motion Carried. Motion was made by Mr. Terry McCallie to approve Mr. David Remy as vice-chair for the year 2020. Motion was seconded by Mr. Gordon Cunningham. Motion carried.

9. *Mr. Gene Remy*

Director Pfalser requested Board approval to place a plaque in the board room honoring Mr. Robert E. Remy for his many years of service to the Board. Motion to approve was made by Mr. Gordon Cunningham. Motion seconded by Mr. Terry McCallie. Motion Carried.

**V. Meeting Adjourned**

Upon completion of Board business, a motion was made by Mr. Paul Cash and seconded by Mr. Terry McCallie to adjourn the meeting. Motion carried.

Minutes prepared by Kerry Goodson